

DELEVAN-YORKSHIRE PUBLIC LIBRARY

July 15, 2026

Board of Trustees Meeting Minutes

Present: Brandon Stearns, Fred Clark, Judy Hecht, Lora Lee Downer, Jennifer Kraft, treasurer, Trista Reisdorf and Aaren Arnold, guests and Marge Brown, Director. Brandon opened the meeting with the pledge to the flag.

SECRETARY'S REPORT: A correction was made to state that the CD to be rolled over "for" the shorter term not "in" a shorter term. Fred moved that the minutes be approved as corrected. Judy seconded. **MOTION CARRIED.**

TREASURER'S REPORT: All is well with the Library's accounts. Jen will be rolling over the CD when it is due. She will choose the term length to take advantage of any higher rate since the existing CD that is due in October would be available for construction costs if necessary. The Comptroller's Report is almost completed. Julie will come to help with some final figures and then it can be submitted. Funds were received from the Town of Yorkshire. Lora Lee will call the Town Clerk to request a copy of the signed contract. Discussion regarding Quick Books announcement of coming changes. With Julie and Marge's understanding it was decided that the Library will continue using the current program (not online) until it is no longer available or supported by a future Operating System. Mike from CCLS has told us that this notice of change is a head's up for any considering program changes. Fred and Jen will do the semi-annual audit soon and report at a future meeting. Lora Lee made a motion to accept the Treasurer's reports. Fred seconded. **MOTION CARRIED.**

LIBRARY DIRECTOR REPORT: Marge reported that she had received word that GED will be continuing beginning next Monday, July 20th. The new instructor has contacted her. SRP progress was reported. Marge asked for help in rearranging the Anderson Room for the event scheduled for Saturday. Aaren and Trista were welcomed as possible trustees. Questions and concerns were discussed. The possibility of changing day of the week or time of the meeting was offered. Brandon made a motion to accept the Library Director's Report. Fred seconded. **MOTION CARRIED.**

CALENDAR: After a call to the Town Supervisor, Lora Lee reported the Town's expectations. If the Library is requesting an increase in support, the request must be given to the Town Board for their August meeting with explanation of the need. In January the Town Board wants Library Board member(s) to give a report of Library activities. The Contract for Services signed by the Library president will be submitted at that time. It can be signed by the Town Supervisor at that time so funds can be expected soon thereafter.

General agreement was expressed that Policy review should begin. It was also mentioned that Board members are expected to have 2 hours of training annually.

Motion was made to adjourn at 4:50 p.m. by Lora Lee; seconded by Brandon. **MOTION CARRIED.**

Respectfully submitted,
Lora Lee Downer, Secretary

Next meeting: August 19, 2026.